Computacenter Payment Practices Disclosure

**Narrative Descriptions**

**Standard Payment Terms**
Terms are negotiated with suppliers at the beginning of the trading relationship. Depending on the type of contract, the standard terms are net monthly (paid 28th of following month from invoice date) and net 2-monthly (paid 28th of 2nd month from invoice date). The maximum agreed contract term which has been offered by suppliers as their standard terms in the period were 90 days net from date of invoice. There have been no changes to standard terms in the period and accordingly, no communication thereof to suppliers.

**The Business’ Process for Resolving Disputes to Invoices**
Computacenter does not reject supplier invoices that do not match orders, but instead proactively addresses invoice queries to suppliers to obtain missing information, request clarification or resubmission. Computacenter has published guidance on its website for ensuring invoices are complete and accurate and therefore can be paid in accordance with the terms.

**2020 - H1**

<table>
<thead>
<tr>
<th>Average no. of days to make payments from the date of receipt of invoice</th>
<th>Summary of payments made within reporting period</th>
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<tr>
<td><img src="image" alt="38" /></td>
<td><img src="image" alt="49%" /></td>
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**Invoices paid 61+ days comment:**
The Group is committed to paying 95% of supplier invoices within 60 days and has created a plan to work with individual suppliers to effect the change necessary to meet this objective. Progress on this implementation has been impacted by the Covid-19 crisis in Q2 2020 but the company will continue to make the contractual changes over the next 6 months to progress its performance. The performance in this period has been impacted by emergency term extensions unilaterally offered by one major global vendor to stimulate market demand for its products. This is a temporary Covid-19 related measure.

**Statements**

- Whether suppliers are offered e-invoicing: Y
- Whether Supply Chain Invoicing is available to suppliers: N
- Whether the Business’ practices cover deducting sums from payments as a charge to remain on a suppliers list: N
- Whether the Business is a member of a payment code and the name of the code: N

**HOW TO GET PAID - GUIDE FOR SUPPLIERS**